

# Minutes for Board Meeting

## March 15, 2021

Attendance: Lynn May, Deb LaMora, Liz Culbertson, Debbie Mckenzie, Tracy Tanner

Meeting called to order at 7:00 pm

### **Approval of December 2020 minutes**

*Motion made by Liz Culbertson*

*Seconded by Deb LaMora*

*All in favor*

### **Treasurer's Report:**

We reviewed December's budget and year end totals. Once again our revenue looked higher than normal because we received both IR checks in 2020. The revenue in copies and fax looks high for the beginning of the year because it included approx. 6 months of 2020. Deb LaMora asked where we moved the contingency funds and it was displayed on the bottom row in savings accounts. Liz Culbertson mentioned being almost \$500 over budget on phone and internet and wanted to make sure we were in line for 2021. Tracy said that possibly some equipment fees for our internet equipment (ex. Router/modem/software) could have been put in that line. Tracy also mentioned we also had a higher than normal bill for tax accountant to prepare our taxes because we had higher revenue which was over \$400.

*Motion made to approve the treasurer's report made by Deb LaMora*

*Seconded by Liz Culbertson*

*All in favor*

### **Director's Report:**

There is a google drive folder shared with all board members that contains all documents discussed at board meetings. Trustees can access minutes, budget, etc. at any time. Tracy explained that Susan Mitchell, NCLS director, has proposed member fees for libraries to start paying to cover the rising costs incurred for the circulation system. At this time, it is unclear as to what the fees will be, or what they will cover. There is a rough idea put together based on circulation numbers and population and Bodman would have about a \$600 increase. Susan has talked about cutting services (not clear as to which services) if NCLS cannot recoup some of the

costs. There are webinars and zoom meetings scheduled for questions in very near future. Susan would like to join ILS systems with MidYork. Directors have been holding meetings to discuss the displeasure with all these proposed changes. At this point, trustees and directors really need to get involved in the conversation and ask questions because these fees will affect the future of our library and services we provide. Lynn May, Deb LaMora, and Carol Weaver (Carol was recruited) to form a committee to draft a letter to the NCLS board regarding member fees.

**New Business:**

The COVID-19 vaccine will be available to public employees March 20 which gives Jessica and Tracy the opportunity. Tracy respectfully declined the vaccine at this time. Jessica has also mentioned to Tracy that she does not desire the vaccine at this time due to health concerns of her own. The board agreed that it is personal choice and was okay if staff did not want to get the shot.

*Motion to adjourn made by Lynn May*

*Seconded by Liz Culbertson*

Meeting adjourned 7:58 pm