

Minutes for Bodman Memorial Library

September 28, 2021

Attendance: Lynn May, Carol Weaver, Deb LaMora, Tracy Tanner

No visitors

Treasurers Report.

Gifts and endowments \$3,000 from the Friends and \$500 from Bob Watson. The money from the friends will be used for new computer tables, and the money from Bob Watson will be spent on chairs for the tables. Jefferson County money came in above budget around \$900; We didn't have any money budgeted for LLSA and we received ~\$387. Expenses – We won't know how utilities will run because the weather is a factor but the basement was done with spray foam which will help with heating cost. We asked for an estimate for power washing the building and waiting to see what that will cost.

Motion made to approve the treasurer's report made by Deb LaMora; Seconded by Lynn May. Approved

Director's Report

Update on construction grant: Furniture cannot be purchased with the grant unless there is an actual construction component within the project; Pressure washing and caulking is considered routine maintenance so we will not be able to go forward with that. The FOL have donated \$3000 and we also budgeted some money so we will have enough to make our purchase without the grant. Going forward it is best to have a way of communicating with the friends with thoughts/ideas/plans in writing. Landscaping ideas are great but there also needs to be a plan for maintenance. It is a good idea to start a list of money donated and items purchased with that money from the Friends. There should be at least one meeting between the friends, the board, and the director at least once a year to discuss these items. Deb LaMora volunteered to be a liaison. SCOLA usage will be the determining factor for cost next renewal in October 2022. We were able to lock in our rate for \$800 for Oct 1, 2021- Sep 30, 2022 with no cap on usage, but pricing will most likely change in 2022. They will charge \$25/Gb or cap usage at 32 Gb. Currently, with the usage that our patrons have generated we are looking at a cost of ~\$3000. SCOLA does not offer individual subscriptions and Carol asked if there was any way we could charge our patrons for using this. Tracy didn't think so but will check. Board members agreed that it was important to renew this year at the \$800 and re-evaluate usage in 2022. It was suggested that it should be promoted more around the village/town. Quite a few new patrons in the past 3 months, about 21. Paulette has requested a board member review the Central Library's role and the NCLS plan of service and fill out a form online. Tracy shared 2 thank you cards she and Jessica received from patrons thanking them for their help.

New Business

Carol suggested that we take any books we have to discard to Flower for their booksale.

Fern Michaels has a new series *Lost & Found* and the last names of important characters is "Bodman" and she references the Cranberry Lake in the North Country. Carol would like to write her a letter and ask her if she would consider signing a book for our patrons. We could have a drawing or something similar. Carol and Deb will get together to write the letter.

We should create a memo of understanding/policy and/or form to better communicate with our Friends. Their contributions are undoubtedly appreciated, but things get muddled when there are not specific goals that should be in writing.

Motion made to adjourn the meeting by Lynn May; Seconded by Deb LaMora.

Meeting Adjourned at 7:53 pm
